

PHILLIPS FREE LIBRARY MEETING MINUTES  
02.22.21

Meeting was called to order at 7:02pm.

**Attending:** Priscilla B-T, Meghan Gilbert, Sarah Willsey, Kelly Brown, Jennifer Block, Meghan Aagaard, Shari Powers, and Mark Barrett via Zoom

**Approval of Minutes:** M. Barrett moves to approve, M. Gilbert seconds. Motion passes.

**Treasurer Report:**

- M. Gilbert moves to approve, J. Block seconds. Motion passes.

**Old Business:**

- Pandemic management:
  - Library has been open again since Feb 1.
  - Will slowly add programming and see how it goes.

**Director's Report:**

- Statistics were read.
- New lights have been installed in the office.
- Start with Why staff project:
  - Develop new mission statement and plan for our full reopening.
  - Develop new staffing model/plan.
    - More staff time may be needed.
    - Could use up to 100,000 from endowment toward our budget

**New Business:**

- S. Willsey moves to approve the Annual Report. M. Gilbert seconds. Motion Passes.
- Priscilla will take Paid Family Leave in the near future.

**Next Meeting:** Monday, March 15, 2021 at 7pm at the library.

Motion to adjourn was made at 7:36pm by M. Gilbert, seconded by S. Willsey.