

PHILLIPS FREE LIBRARY MEETING MINUTES  
06.08.20

Meeting was called to order at 7:04pm.

**Attending (Held via Zoom):** Priscilla B-T, Meghan Gilbert, Bryn Carr, Heather Slade, Sarah Willsey, Kelly Brown, Mark Barrett, Shari Powers

**Approval of Minutes:** Neither read nor approved.

**Treasurer Report:** Neither read nor approved.

**Old Business:** N/A

**Director's Report:** N/A

**New Business:**

- B. Carr moved to approve reopening the library in accordance with the following resolution:

*On March 16, 2020, the Phillips Free Library voted to close due to Covid-19 restrictions; and it has been determined that the Phillips Free Library may now operate with restrictions; the board has determined that, per a plan developed according to the NY Forward Safety Plan, the library may do so in accord with all required protocols for safety; it is resolved that the library shall open per the attached Safety Plan.*

H. Slade seconded. Motion passed.

- H. Slade moved to approve the changes to the Patron Behavior Policy which includes the use of masks and a clause that gives anyone with a medical excuse the alternative accommodation of curbside services. M. Barrett seconded. Motion passed.
- B. Carr moved to approve the NY Forward Safety Plan which outlines how the library will prevent the spread of COVID-19 after reopening. S. Powers seconded. Motion passed.
- M. Gilbert moved to approve the Phillips Free Library Communicable Disease Outbreak Policy which establishes the protocol to be used in the event of a future epidemic, pandemic, or other health emergency. S. Willsey seconded. Motion passed.
- H. Slade moved to approve the Phillips Free Library Detailed Reopening Plan which establishes a plan for phased reopening of the library. K. Brown seconded. Motion passed.
- Discussed the addition of a COVID-19 sick leave policy into the Employee Handbook. Will seek feedback from FLLS before finalizing.

**Next Meeting:** Monday, June 29, 2020 at 7pm

Motion to adjourn was made at 7:18pm by B. Carr, seconded by M. Barrett.